



School Charging and Remissions Policy

Southbury Primary School

**David Bryant
(Headteacher)**

**Barbara Munson
(Chair of Governors)**

2019-2020

This Charging Policy informs staff and parents about charging for school activities. It conforms to the requirement of the guidance detailed in 'Charging for school activities' (Oct 2014):

In accordance with these guidelines Southbury Primary School:

Will not charge for books, materials, equipment and transport provided during school hours by the Local Authority (LA) or by the school to carry pupils between the school and an activity.

Will not charge for any activities which take place in school-time, apart from instrumental tuition for individual pupils or pupils in groups of up to four.

May charge for school-time activities by inviting parents and others to make voluntary contributions to enable school funds go further. Children of parents who do not contribute will not be treated differently from those who do make contributions.

Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.

May charge for board and lodgings on residential courses, except for pupils whose parents are receiving:

- Universal Credit in prescribed circumstances
- Income Support
- Income Based Jobseekers Allowance (IBJSA);
- Support under Part 6 of the Immigration and Asylum Act 1- 1999; Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (Financial Year 2013/14);
- the guarantee element of State Pension Credit;
- an income related employment and support allowance that was introduced on 27th October 2008

(The Headteacher will inform parents of the right to claim free activities if they are receiving these benefits).

May permit organisations to charge parents when such an organisation is acting independently of the school or the LA, to arrange an activity to take place during school hours and parents want their children to join in the activity.

May charge for activities (optional extras), which happen outside of school hours when these activities are not necessarily part of the National Curriculum.

Parents are asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children.

The *Governors* will review the lettings charge levied by the school on an annual basis.

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